

RECOMMENDED RULES FOR USING THE INTERNET AT HOME:

- ◆ Use a pupil friendly search engine and websites that are recommended by teaching staff
- ◆ Only speak to people you actually know online
- ◆ Know how to report abuse and block those unwanted users
- ◆ Only use a webcam with people you know
- ◆ Report concerns to the Child Exploitation & Online Protection Centre (CEOP)
- ◆ Be aware of comments that are being made and can be viewed by others
- ◆ Tell an adult that you trust IMMEDIATELY if you feel unsafe online

THESE ARE YOUR TOP TIPS TO KEEP US ALL SAFE ON THE INTERNET:

- ◆ Don't add people you don't know on social networking sites. You wouldn't talk to a stranger in the street, so why talk to them online?
- ◆ Don't upload photographs of yourself that are inappropriate or give information away about yourself. You don't know how these images will be used by others!
- ◆ Don't give away your personal details on the internet. You don't know who can access this information

RECOMMENDED WEBSITES FOR FURTHER INFORMATION



www.ceop.gov.uk
www.thinkuknow.co.uk



e-Safety Information

For Pupils,
Parents & Carers



WHY IS E-SAFETY IMPORTANT?

Young people today are increasingly using ICT in school and at home. At Etone College, it is within our duty of care for our pupils to ensure that we inform parents and carers of the following:

- ◆ How pupils use ICT in school
- ◆ How using ICT at home helps pupils to learn
- ◆ How the internet can be used safely at home
- ◆ Where to find out more information of how to be safe online



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HOW YOUR CHILD USES ICT AT ETONE COLLEGE

ICT is taught as an individual subject, but is also used in several lessons across our curriculum. Within lessons, pupils use a wide range of ICT including:

Word processing (Word) to write essays, news articles or letters

Databases (Access) to record information

Spreadsheets (Excel) to create tables, charts and graphs

Desktop Publishing (Publisher) to design posters, leaflets and cards

Multimedia Presentation (PowerPoint or Movie Maker) to present text, pictures and video

Drawing Programmes (Paint, Photoshop, CAD - Computer Aided Design, Google Sketch-Up) to create pictures and design products.

Mathematics Online Programmes (Mymaths, www.mymaths.co.uk; MathsWatch, www.mathswatchvle.com; Justmaths, www.online.justmaths.co.uk) to access online interactive mathematic learning resources.

Internet (Explorer) to research for project work

E-Mail (Outlook) to contact friends and email work to teachers

Video Conferencing (Skype) to share ideas or ask an expert

Digital Cameras to record classwork, coursework or research from a trip

Music Software (Sibelius & Garageband) to create compositions

OUR MOBILE PHONE POLICY

Etone College is a **NO MOBILE PHONE SITE.**

If a pupil has a mobile phone visible, it will be confiscated and returned at the end of the day. Should it be confiscated on more than three occasions, parents/carers are asked to collect.

It is vital that no pupil is allowed to have images of your child, in their possession, without your consent.

We would recommend that you know all the passwords for your child's mobile phone and check this regularly.



HOW YOU CAN HELP YOUR CHILD AT HOME

ICT is not just about using a computer - it is the use of a mobile phone, digital camera, MP3 player or DVD player. Pupils can develop their ICT skill further at home by:

- ◆ Writing a letter or email to a relative
- ◆ Creating digital artwork or pictures
- ◆ Using the internet to research a project
- ◆ Using recommended websites to enhance learning e.g. BBC Bitesize



BENEFITS OF USING ICT AT HOME

There are several advantages of having a computer and internet access at home. Some of these are:

- ◆ ICT can help pupils attainment
- ◆ Skills are developed for life
- ◆ Developing enjoyment of using ICT
- ◆ Able to access a wider range of learning materials
- ◆ Supports homework and revision
- ◆ Improves presentation of their work



USING THE INTERNET SAFELY AT HOME

Whilst we encourage the use of ICT for pupils to learn and access a wide range of material, it is within our duty of care to advise parents and carers to carefully monitor your child's use of the internet. Despite many internet service providers offering filtering systems and tools to help safeguard your child, it is still surprisingly easy to access inappropriate material including text, pictures and films.

We would recommend that your computer is in a family area if possible and not in a bedroom. Also please remember that many mobile phones, games consoles and electronic readers do allow access to the internet.