



**ETONE COLLEGE**

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July 2018

Dear Parents/Carers

As we come to the end of what has been a very busy and enjoyable summer term, I write to thank you for your continued support. **PUPILS BREAK UP ON FRIDAY 20th JULY AND WILL BE DISMISSED AT 12.30PM.**

Our term dates for academic year 2018/19 can be found on our website. Pupils return to school on **Tuesday 4<sup>th</sup> September 2018** and we will have a staggered start to allow us to welcome back all of our pupils.

- Year 7** - arrive at **8.50am** along with our **Year 11 prefects**
- Year 8** - arrive at **10.30am** and assemble in the Main Hall
- Year 9** - arrive at **11.00am** and assemble in the Main Hall
- Year 10** - arrive at **11.30am** and assemble in the Main Hall
- Year 11** - arrive at **12 noon** and assemble in the Main Hall (prefects arrive at 8.50am)

Details regarding our standards and expectations can be found on the reverse of this letter.

Thank you all once again for your support this academic year. It is a privilege to be the Headteacher of Etone College and I very much look forward to continuing our work in September.

I hope you have a safe and relaxing summer break.

Yours faithfully

**Mr I Smith**  
**Headteacher**



## UNIFORM

We are determined to maintain a high standard of uniform with all of our pupils. Many jobs require their employees to wear a uniform and wear it correctly as part of their roles and responsibilities. In preparation for the world of work, uniform in college is equally important to us and creates a sense of identity and belonging. This is a reminder of our standards and expectations to ensure all pupils are looking smart in September and abiding by our uniform code.

### **Would you wear it to a job interview?**

- All pupils must wear full college uniform on the way to and from college.
- Blazers should be worn at all times but can be removed in the event of hot weather.
- Shirts should be tucked in and top shirt buttons must be fastened with the tie showing a minimum of six stripes.
- Only standard school trousers are permitted. No jeans or skinny/fashion style trousers.
- **Formal black school shoes should be worn** – no trainers, canvas pumps, trainers or work boots. Shoes should be **plain black only**.
- Skirts should be knee length and no shorter. No lycra or stretch skirts.
- Black or navy blue coat to be worn outdoors only – no hoodies or tracksuit tops.
- No extreme hair fashions – brightly coloured, dyed. Short haircuts **MUST** be grade 2 or above. There should be no tramlines or shaved eyebrows.
- Only pupils in Key Stage 4 are permitted to wear **subtle** make-up. Key Stage 3 pupils should not wear any at all. False nails and gel nails are not permitted due to health and safety reasons and will be removed.
- Pupils are allowed to wear a wrist watch and one pair of gold or silver studs in the lower lobe. These must be removed for PE lessons. No other piercings are permitted.
- A **school bag** that will hold an A4 folder is essential. Please do not allow your child to have a large handbag for college.

**Further details as well as examples of correct and incorrect uniform can be found on our website at [www.etonecollege/uniform/](http://www.etonecollege/uniform/)**

**The Headteacher's decision will be final in all matters relating to uniform, jewellery and hairstyles and pupils will be sanctioned accordingly should they not meet our expectations.**

## MOBILE PHONES

Etone College is a **NO MOBILE PHONE SITE** for Years 7-11. This also includes any other mobile or electronic devices such as tablets, smart watches and digital cameras. These devices can lead to safeguarding, child protection, bullying or data protection issues with regard to inappropriate capture or distribution of images of pupils and/or staff.

Should a mobile phone/device be heard or seen, it will be confiscated for collection by the pupil at the end of the day. Should a mobile phone or device be confiscated three times, parents/carers will be contacted to arrange collection. Should this be repeated, the phone/device will be confiscated and kept securely for one week. Please support us in safeguarding our pupils.

## ATTENDANCE

Attendance is vital in maximising achievement and potential in any workplace. **We expect pupils to have 100% attendance.** Anything less can lead to involvement with an attendance welfare officer, home visits and potentially a fixed penalty notice.

Please support your child to maximise their potential by ensuring that they attend college every day. (Absence from college = lost learning time = underachievement).

Punctuality is also an important life skill which pupils need to perfect in preparation for adult working life. All pupils **must** arrive to morning registration for an **8.50am** start. **Gates will be closed and locked at 8.45am.** If a pupil arrives after that time, they will have to enter the college site through the late gate where **a sanction will be issued.**

## EQUIPMENT

**We expect all pupils to arrive in lessons ready to learn with appropriate equipment.** Pupils should also bring their planner to college every day.