

Provider access policy statement



Etone College

Review Date: July 2019

Review led by: I Smith

1. Aims

This policy statement sets out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their options.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory Requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in Years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student Entitlement

All students in Years 7 to 13 at Etone College are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact L Barlow, Careers Leader.

Telephone: 02476 757300

Email: careers@etonecollege.co.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. These are detailed in our Career Planning September 2018-July 2019 document in the appendix of this document and published on our website. Please speak to our Careers Leader to identify the most suitable opportunity for you.

4.3 Granting and refusing access

We will always try to grant access wherever possible but may refuse based on the following criteria. Please note this list is not exhaustive and each request will be considered on a case by case basis.

- Nature of the request from provider
- The needs of the students
- The needs of the curriculum
- Number of requests received from provider
- Number of requests received for a particular cohort of students
- Timing of the academic day
- Availability in our calendar
- Quality of previous interactions with our students
- Failure to pass safeguarding checks

4.4 Safeguarding

Our Child Safeguarding Policy outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy. <http://www.etonecollege.co.uk/wp-content/uploads/2019/05/Matrix-Child-Safeguarding-Policy-Apr19.pdf>

4.5 Premises and facilities

Depending on the nature of the session, providers will have access to presentation rooms or classrooms with audio/visual equipment, projectors or interactive whiteboards. Organisation of these facilities will take place when you contact the Careers Leader about your proposed session. Providers can leave materials such as prospectuses for the students to read but we kindly ask that this is agreed with the Careers Leader first. Such materials will be assessed for their suitability.

5. Links to other policies

This policy links to the following school policies, all of which can be accessed at these links:

- Careers Policy
- Child Safeguarding Policy <http://www.etonecollege.co.uk/wp-content/uploads/2019/05/Matrix-Child-Safeguarding-Policy-Apr19.pdf>
- Data Protection Policy http://www.etonecollege.co.uk/wp-content/uploads/2019/02/Matrix_Data-Protection-GDPR-Policy_Feb-2019.pdf
- Privacy Notice

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by L Barlow, Careers Leader. This policy will be reviewed by L Barlow, Careers Leader and I Smith, Headteacher.