



14<sup>th</sup> July 2023

Dear Parent/Carer

As you will be aware, we are always looking for more effective ways to keep our parents informed and engaged in their child's learning journey. We have been pretty successful in the past, but with new technology constantly being released, it's important that we provide you with the most effective, yet simple to use tools available.

We're excited to announce that we have now invested in Weduc, a new digital communication and engagement tool designed specifically to improve the way that parents and school staff communicate.

In order to benefit from this new tool please follow the simple steps outlined below.

Instructions for Android/ iPhone devices:

- Step 1: Download the Matrix Academy Trust app onto your phone/tablet via your relevant App store.
- Step 2: Once downloaded, open the app and click the **Activate My Account** link at the bottom of the login screen.
- Step 3: Enter your unique enrolment code (which will be sent via email in due course) and follow the in-app step by step instructions to complete your registration

**Note: Be sure to check your spam folder for your confirmation email when prompted**

This new system will replace Wisepay and the existing text messaging service, if you have money on your child's Wisepay account at the end of August 2023, this will automatically be transferred to the new system on 1<sup>st</sup> September 2023. If, for any reason, you are unable to make a payment to Wisepay (for existing trips) during August, this will be because we have transferred to the new system, therefore please try logging on to the Matrix Academy Trust app, as directed above.

As always, we appreciate and thank you for your support in improving our communication with you.

Yours sincerely

**Mr I Smith**  
**Headteacher**

